

WEEKLY NEWSLETTER

TERM 4 WEEK 1



CONTACT US

E: brookfield@helpinghandsnetwork.com.au

P: 0492 450 427

OUR TEAM



IN THIS WEEKS NEWSLETTER

Update on our Service Philosophy

Updated Routines and World Mental Health Day

Welcome to our new team member Dave.

General Reminders (scroll down to see!)

UPDATED AFTERNOON ROUTINES

We'll continue with our new afternoon routine introduced late last term:

- **Junior group (Prep-Year 2):** Junior playground and oval area closest to the OSHC room
- **Senior group (Years 3-6):** Bottom oval and senior playground area

We'll start with roll call and afternoon tea together, then move into our group areas from 3:45-5:00pm. Children still at the service at 5:30pm will come together again for late snack and shared time.

WELCOME TO THE TEAM, DAVE



We're excited to welcome Dave to our Helping Hands Brookfield team!

Dave is currently studying a dual degree in Mathematics and Psychology at UQ and is also completing a research internship focused on the neuroscience and learning. He brings a great mix of curiosity, energy, and passion for working with young people.

Outside of his studies, Dave loves spending time at the beach, playing beach volleyball, and staying active through sports. He plays volleyball with the Queensland Academy of Sport and has experience coaching and tutoring high school students.

We're thrilled to have Dave joining our team and can't wait for the children to get to know him!

Please join us in giving him a warm welcome



WORLD MENTAL HEALTH DAY- FRIDAY 10TH OCTOBER

World Mental Health Day – This Friday
This week, we'll be focusing on activities that support wellbeing, mental health, reflection, and grounding in recognition of World Mental Health Day (Friday). Children will be invited to take part in calming, creative, and reflective experiences that help promote mindfulness and emotional wellbeing.



CLUBS AND TERM 4 FUN

Our clubs will be up and running again from Week 2! Keep an eye out for updates on what our incursion will be this term — we have some exciting things planned!

OUR UPDATED PHILOSOPHY

BROOKFIELD

HELPING HANDS



"A place where everyone belongs and feels heard"



ACKNOWLEDGMENT TO COUNTRY

We acknowledge the Turrbal people, the Traditional Custodians of the land on which we learn and play. We pay our respects to Elders past, present and emerging, and extend this respect to all Aboriginal and Torres Strait Islander peoples.



OUR MISSION

At Brookfield Helping Hands, our mission is to create a safe, flexible, and nurturing environment where every child feels a true sense of belonging. We build strong partnerships with families, the school, and the wider community while empowering children to grow, share their voices, make choices, and thrive.

OUR PHILOSOPHY

We believe every child, family, and educator belongs. Relationships are at the heart of what we do. They shape how we connect, play, learn, and grow together.

Children's voices are central to our program. We listen deeply, value their ideas, and create opportunities for children to contribute meaningfully to their learning and experiences.

We offer flexible, engaging experiences that reflect children's interests and encourage responsibility, autonomy, and joy. Together with families and our school, we nurture confident, respectful, and resilient learners who carry their sense of belonging into all areas of life.

OUR VALUES

BELONGING & COMMUNITY:

We are a welcoming place where every child, family, and educator feels connected, supported, and part of something bigger.

VOICE AND CHOICE

We value children's voices, ideas, and decisions, empowering them to shape their experiences..

RESPECT AND KINDNESS:

We celebrate differences, encourage empathy, and build relationships based on trust and care.

GROWTH AND RESPONSIBILITY

We support children to be independent, confident, and responsible while guiding them to make positive choices.

SAFETY & WELLBEING:

We create a safe, nurturing environment where children can explore, take positive risks, and flourish in body and mind.

CURIOSITY AND JOY

We inspire creativity, exploration, and a love of learning, celebrating achievements big and small..

DROP OFF & PICK UP REMINDER

SIGN IN/OUT PROCESS

All children are to be brought into the service and signed in/out by **Authorised Nominee(s) only**. Children are **not** to be dropped off and requested to sign themselves into the service without an Authorised Nominee(s) present.

****NOTE: Authorised Nominee(s) MUST be 18 or over for your child to be released in their care****

ADDITIONAL AUTHORISED NOMINEES

Additional authorised nominees can be added through Parent Portal. If you have difficulties doing this, please contact the service and we will be happy to assist. If you do not wish to list the individual as an authorised nominee for regular pickups; it is your responsibility to ensure you are providing approval, in writing, to the service. The individual **MUST** present Photo ID to ensure your child can be released into their care. The responsible person on site will sign your child out on your behalf after confirming the individual matches the approval provided.

**** WE CAN BE FLEXIBLE ****

There is flexibility in special circumstances when dropping off or collecting your child. Should you require additional support due to unforeseen circumstances, please contact the service and arrangements will be made to ensure the safe delivery of your child to and from our service.

If you have any concerns regarding this process, you can contact us via Parent Portal, Email or Phone.

ROAD SAFETY

As we strive to create a safe environment for our children at OSHC, we want to remind everyone of the **importance of using the designated pedestrian crossings** when arriving or leaving Helping Hands.

Please **avoid walking down the driveway**, as it poses unnecessary risks. Safety is our top priority, and we encourage you to help us embed these safe practices. By using the crossings, we can ensure a safer experience for everyone.

ACCOUNTS REMINDER

For all fee inquiries, billing questions, or anything related to your statement, please contact our external accounts team directly. We are unable to view or make changes to accounts on our end.

Thank you for your understanding.

Contact Information

E: accaccounts@helpinghandsnetwork.com.au

P: 1300 612 462

A GENTLE REMINDER OF KINDNESS

We are so proud of the caring community we've built together. Our educators work with dedication and heart each day to create a safe, joyful space for your children. We kindly ask that kindness and respect guide all interactions within our space. Thank you for being part of our supportive community.